

Agenda

9.00am - 9.30am	Registration & Breakfast
9.30am - 10.15am	Introductions! Let's brainstorm! What could be your challenges in your digital transformation journey to Office 365?
10.15am - 11.00am	Microsoft 365 - Windows 10 Unlocking what the Modern workplace means to Microsoft and what does modern IT look like for organisations today. So, you're using or thinking about consuming Microsoft 365? Great! Let's break down what's included in this new bundle and help you decide what's right for your business. Following this discussion we will focus on how Windows 10 plays an important role within the Modern Workplace and learn why converting to 'Window 10 as a Service' will help unlock more for your Office 365 journey (and Modern Workplace), help you transform your IT estate from 'Classic IT' to 'Modern IT'.
11.00am - 11.30am	Coffee break
11.30am - 1.00pm	Your Microsoft Office 365 digital collaboration toolbox  Your digital toolbox is comprised of the tools and technologies to support your employees to communicate, collaborate, connect and deliver day-to-day services. All organisations have a digital toolbox but their tools vary depending on their industry, job functions, your business strategy, culture or the goals of your digital workplace initiative. How to determine which tools belong in your digital toolbox? Microsoft Teams, Office 365 Groups, SharePoint, Yammer...What Should Organisations Use, and When? Part one: Office 365 Groups, Teams & Yammer Part two: PowerApps & Flow
1.00pm - 1.45pm	Lunch
	1.45am - 4.45pm Your digital Transformation Roadmap: How to create value when moving to and living in Microsoft Office 365
1.45pm - 2.15pm	Data auditing and cleansing best practices Auditing the company's data before migration will ultimately save time and money, reduce the attack threat surface and ensure the new system is secure, efficient and in compliance. The average company manages 169.2TB of data and the average enterprise manages 347.56TB of data, yet only 28% of that data today represents any value to the day-to-day business (IDC, Forbes). This means business businesses could be paying to manage and store "dark data" they don't need.

- Where do I keep personal and sensitive data across my vast IT infrastructure?
- How can I catalogue personal and sensitive data across multiple structured, semi-structured and unstructured data sources?
- How can I create a single view of information to easily identify all data belonging to any particular data subject?

2.15pm - 2.45pm

Managing the move – Which migration approach is right for me?

The AvePoint Data Migration approach: a culmination of our experiences in helping organisations migrate to the cloud or hybrid cloud. From these experiences, we have developed a set of methods and best practices which we will share to enable you to successfully move to SharePoint Online, Hybrid SharePoint or SharePoint On-Premises.

2.45pm - 4.00pm

Proactive Governance: Sustaining information management in your Office 365 workplace

In an era of GDPR and data breach fines, data governance can provide important protections to your business and its employees. Learn how you can implement proactive operational governance in Office 365- SharePoint, Office 365 Groups & Microsoft Teams.

Technology Spotlight

- Principles of operational IT governance and the native capabilities of O365
- Provision SharePoint sites or Microsoft Teams
- Prevent content sprawl
- Enforce data permissions model
- Automate data lifecycles policies such as: back-up, disposal and security classification for documents and workspaces
- Training at the users' fingertips while they work & collaborate

4.00pm - 4.45pm

Driving Office 365 Workplace adoption and value

As with any new widespread workplace initiative, employee training sessions should be considered. Organisations are investing heavily in new infrastructure and productivity tools such as Microsoft Office 365 to boost digital workplace and employee collaboration. But is it paying off for you? And how do you quantify and validate your digital investment's ROI? What programs can you use to drive user adoption?

We will briefly discuss how leveraging personas can bring clarity to your training roadmap and identify opportunities to substantially improve the rate of adoption.

Technology Spotlight

Training+

Training+ is a unique Office 365 Training App, powered by Azure which provides globally trusted quality on-demand training content for all of the Office 365 Apps. To date over 500,000 customers have licensed Training+ to help drive productivity and adoption across their business.

Presented by Combined Knowledge